

**FY2020 YEAR END TRAINING
AUDITOR-CONTROLLER'S OFFICE
JUNE 4, 2020 8:30AM-12PM**

| | Topics: | Presented By: |
|---------------------------------------|---|----------------------|
| Time: 8:30 am - 9:00 am | Introduction/Budget Control/JE Preparation | Caroline Santos |
| | Transmittal Letter | Mary Yip |
| | Year-end A/P Accrual Process, Schedule I - Other Liabilities, Schedule R - Contingent Liabilities, Schedule Y - Pollution Remediation Obligation | Ryan Pao |
| | Questions | Caroline/Mary/Ryan |

| | Topics: | Presented By: |
|---------------------------------------|--|--------------------------------------|
| Time: 9:00 am - 9:30 am | Schedule P - Bank Accounts Controlled by Department | Evangelina Gregorio/ Sandy Armijo |
| | Schedule W - Revolving Funds | Misley Wang |
| | Questions | Evangelina/Sandy/Misley |

| | Topics: | Presented By: |
|--|---|-------------------------|
| Time: 9:30 am - 10:00 am | Schedule C - Accounts Receivable | Esteban Hernandez |
| | Schedule B & T-12 - Due From Other Governments | Gladys Smith |
| | Schedule G & V-12 - Due To Other Governments | Cristian Dominguez |
| | Questions | Esteban/Gladys/Cristian |

| | Topics: | Presented By: |
|---|--------------------------------------|--------------------------|
| Time: 10:00 am - 10:30 am | Schedule A - Due From/To Other Funds | Caroline Santos |
| | Schedule E - Inventory | Caroline Santos |
| | Schedule M - Prepaid Expenditures | Cristian Dominguez |
| | Questions | Caroline/Gladys/Cristian |

| | Topics: | Presented By: |
|---|--|----------------------|
| Time: 10:30 am - 11:00 am | Schedule H - Capital Leases | Caroline Santos |
| | Schedule Q-12 - Construction in Progress | Echel Ybanez |
| | Schedule L & S - Advances / Deferred Inflows of Resources | Mary Yip |
| | Questions | Caroline/Echel/Mary |

| | Topics: | Presented By: |
|---|--------------------------------|----------------------|
| Time: 11:00 am - 12:00 pm | Schedule K & K1 - Encumbrances | Tanya Harris |
| | Questions | Tanya Harris |