Official County Receipts (OCR’s)

Robert E. Byrd, CGFM
County Auditor-Controller

OCR’s Distribution

- White Copy - Payor
- Pink Copy - Department
- Yellow Copy - Auditor-Controller
Auditor-Controller Copy

- Complete forms:
  - Date
  - Amount
  - Received from
  - Description
  - Account number
- Submit on monthly basis
- Paperclip or rubber band them

Billing

- Cost is $1.58/book
- Billing on a quarterly basis
- September - 1st Quarterly billing for OCR’s
- Next billing - January 2011
Contact Information

- Pat Hughes 5-3824
- Lucinda Rizk 5-3852
- Sam Wong 5-0335
- Tanya Harris 5-8375

Questions