

The ACO, OASIS and Simpler Financials are glad to roll out the Simpler Financials to the County. We hope you find this management reporting tool to be useful in providing you timely, quick and accurate information. A user manual is provided to use once you login into the system. The User Manual can be found in the menu.

Before you start the login process, **please make sure you have a logon to PeopleSoft Financials.** Even if you have HRMS access, you will need to have your department representative set you up in Financials. You will not be able to use Simpler Financials if you do not have a PeopleSoft Financials login.

You can login in at www.auditorcontroller.org and select **Financial Reports** in the right hand column. This will take you to the login screen. At the login screen, you will have to make sure that you select the following:

Domain: OASIS Users
Login: Ennnnnn (Employee Number or login similar to your PeopleSoft logon)
Password: Please e-mail ACOREports@co.riverside.ca.us

The password that is provided is temporary and is good for 10 days, after which it will expire. After entering your password, you will be taken to a login screen. You will be asked to agree to “Terms of Use” and you will be given instructions on how to set up your password. You will also be sent an e-mail, which will ask you to authenticate the user. After these steps are completed, you will have access. Please follow the directions provided.

If you have any problems with login, please e-mail ACOREports@co.riverside.ca.us and we will respond to your concerns.