

Journal Voucher Database



Presenter:

- Marianna Hernandez, EDA Deputy Director
 - Direct Line 955-4867
 - Secretary 955-4885

Journal Voucher Database(JVD)

- Provide monthly invoices
- Increase efficiencies
- Improves timing and availability
- Incorporates requested details
- User friendly

Website Link

www.rivcoeda.org/journalvouchers

Journal Voucher Database

- Login: jvaccess
- Password: jvaccess

EDA COUNTY OF RIVERSIDE ECONOMIC DEVELOPMENT AGENCY

Journal Voucher Database

Home Login

You are here: Home

Account Login

User Name: jvaccess

Password: jvaccess

Login

Remember Login

Forgot Password?

Welcome to the Riverside County Economic Development Agency's Journal Voucher website.

In order to view the Web site you will need to login.

To request access to this Web site send a request to the [Website administrator](#). Please include your name, company name, and email address.

If you are having difficulties please notify the [Website administrator](#).

Select a Category:

EDA COUNTY OF RIVERSIDE ECONOMIC DEVELOPMENT AGENCY

Journal Voucher Database

Home Journal Vouchers Contact Us

You are here: Journal Vouchers

Journal Vouchers

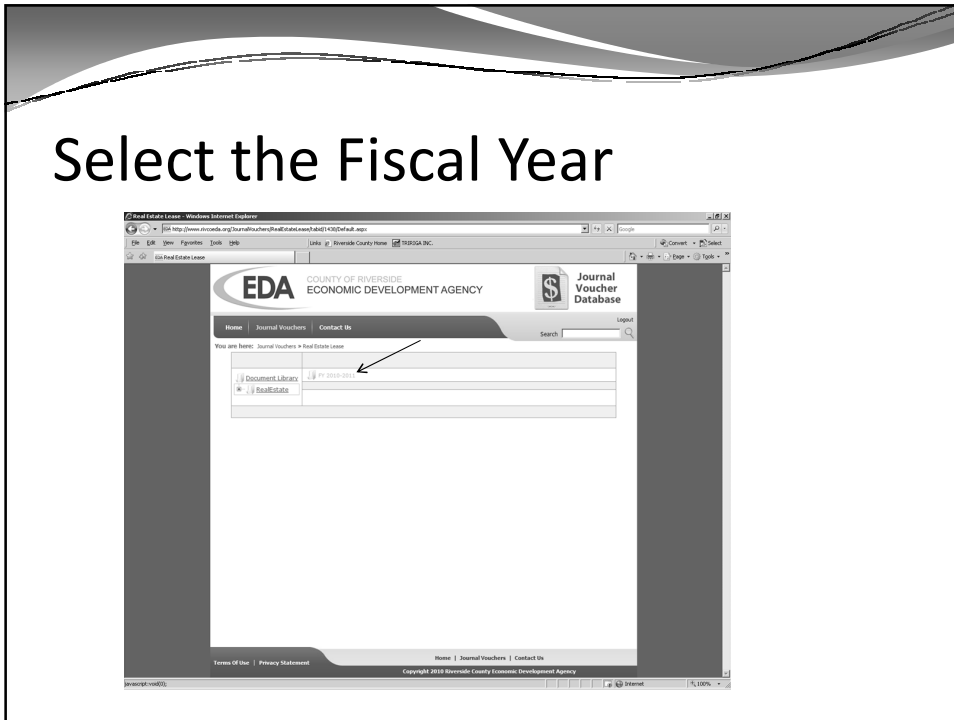
A journal voucher is a document in which financial data can be exchanged between departments within the county. This document can be used between departments or within departments.

Journal Vouchers are available for the following categories:

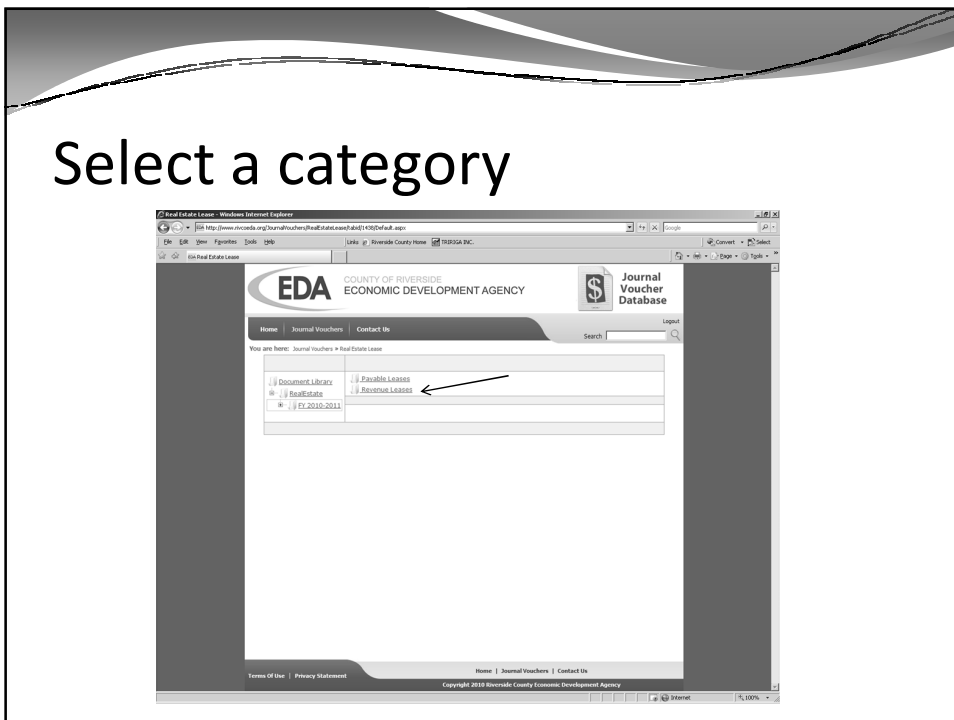
- [Real Estate Lease](#)
- [Utilities](#)
- [Maintenance](#)
- [Custodial](#)

For more information visit the [Contact Us](#) section.

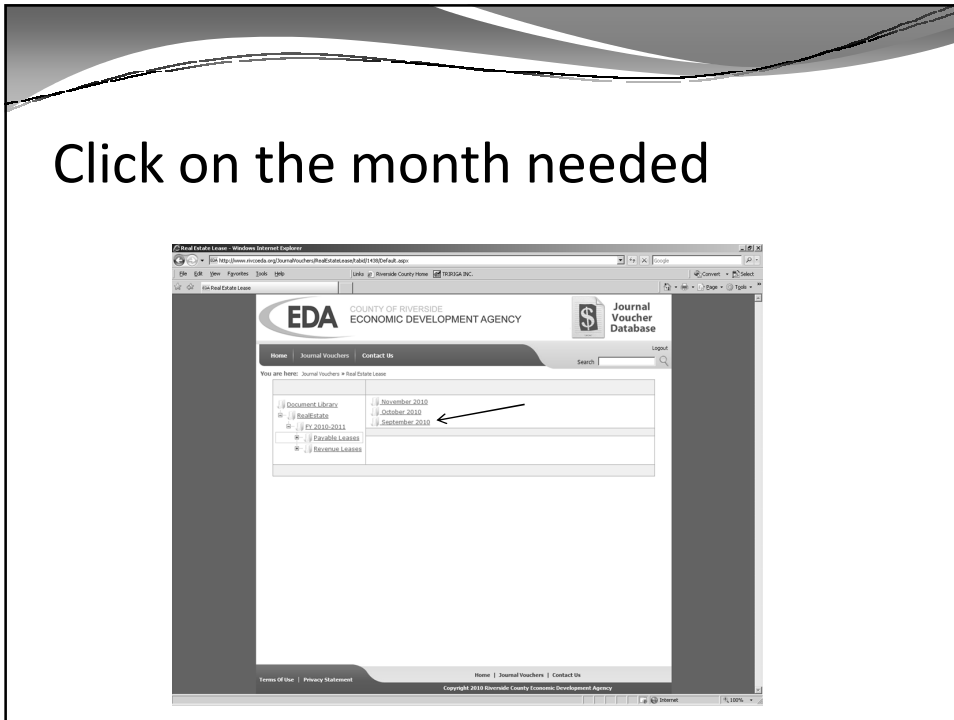
Select the Fiscal Year



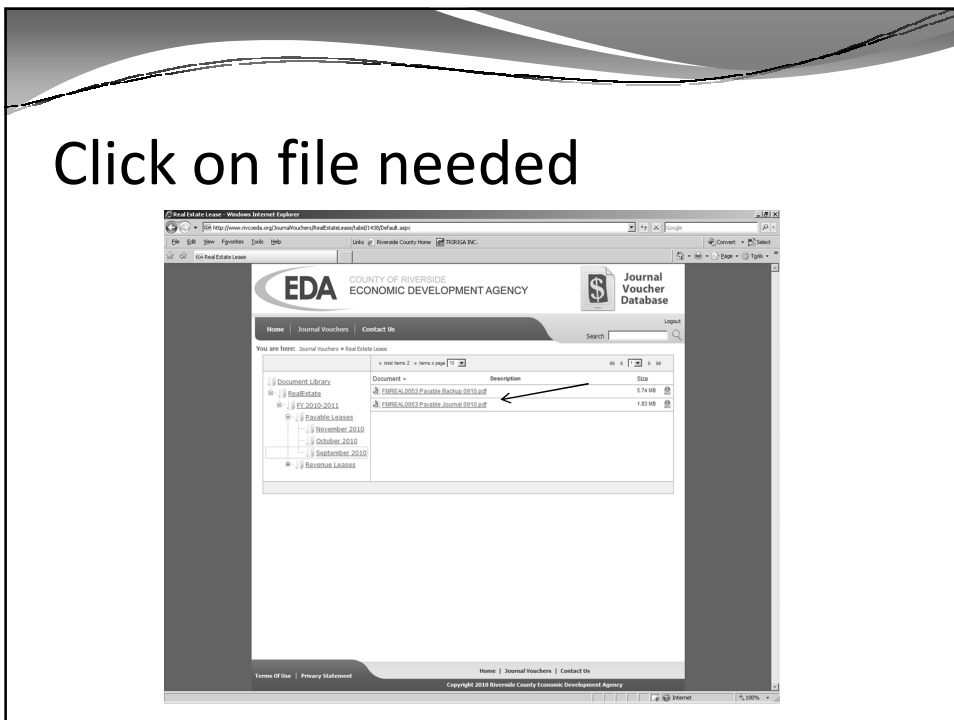
Select a category



Click on the month needed



Click on file needed



Types of Files-Real Estate

- Payable Leases
 - FMREAL 0053 Payable Journal-OASIS Journal
 - FMREAL 0053 Payable Backup
- Revenue Lease
 - FMREAL 0054 Revenue Journal-OASIS Journal
 - FMREAL 0054 Revenue Backup

Types of Files-Utilities

- County Owned Facilities
 - FMUTIL FM 0024 Journal
 - FMUTIL FM 0024 Owned Backup
- Leased Facilities
 - FMUTIL 0024 Journal
 - FMUTIL 0024 Backup

Types of Files-Maintenance

- Select Pay Period and File
 - FMMAIN0031 & 32 Invoices-Cover invoices for charges
 - FMMAIN0031 & 32 All County Depts Journal
 - FMMAIN0031 & 32 Backup-Summary Document
 - Excel File-Detailed document for labor charges

Types of Files-Custodial

- Select the Pay Period and File
 - FMCUST0034 & 35 Invoices
 - FMCUST0033 Contract Services Journal
 - FMCUST0033 Contract Services Backup
 - FMCUST0035 All County Departments Journal
 - FMCUST0034 & 35 Backup-Summary Document
 - Excel File-Detailed document for labor charges

Data

- Locate information for your Department
- Print pages
- Excel Spreadsheets are protected
 - Copy and paste data to a new spreadsheet if needed

Live Demonstration

Billings Contacts:

- Cathy Lovell, Fiscal Manager 955-8126
- Donna Ramey, Principal Accountant 955-4842
- Talishia Pitts, Supervising Accountant 955-8803

Q & A

