



**Riverside County  
Auditor-Controller's Office  
Monthly Accounting Meeting (MAM)**

April 17, 2008, 9:00 - 10:30 am  
CAC – Riverside - 1<sup>st</sup> Floor Board Chambers

**AGENDA**

**1. Welcome and Opening Remarks**

*Robert E. Byrd, Auditor-Controller, Riverside County*

**2. Introductions and Announcements**

*Vi Jackson, Principal Accountant  
ACO, General Accounting Division*

**3. Records Management**

**General Records Retention Schedule (GRRS)**

*Mary M. Cox, Chief Deputy  
Assessor-County Clerk, Recorder Department, RMAP*

**Purchasing Year End and Purchase Order Rollovers**

*Dirk Buesing, Business Process Analyst I  
Purchasing Department*

**4. OASIS Financial Transactions Clean Up for Year End**

*Penny Franz, Business Process Analyst II  
OASIS Project Team*

**5. Capital Assets Certification**

*Hank Johnson, Supervising Accountant  
ACO, Internal Audits Division – Specialized Accounting*

**6. 2008 YE Calendar Overview**

*Tanya Harris, Principal Accountant  
ACO, General Accounting Division*

**8. Open Forum / Meeting Evaluation / Wrap Up**

**BREAK (15 Minutes)**

**RMAP Meeting**