

INTERNAL SERVICE FUNDS

COUNTY OF RIVERSIDE

INTERNAL SERVICE FUNDS

These funds were established to account for the goods and services provided by a County department to other County departments, or to other internal governments, on a cost-reimbursement basis.

RECORDS MANAGEMENT AND ARCHIVES

This fund was established to account for the operations of the Records Management and Archives Program, which is responsible for providing consistent standards and support services that promote responsible record keeping Countywide. Sources of revenue include records storage, reformatting, preservation, and consulting services.

FLEET SERVICES

This fund finances the operation and maintenance of County vehicles, including the Sheriff's Department. Revenue is obtained on a cost-reimbursement basis.

INFORMATION SERVICES

These funds are supported by the revenues generated for services including software systems support, computer networks, data structure design, and organization of the County's computer systems.

PRINTING SERVICES

These funds account for the financing of printing and central mail services provided to County departments on a cost-reimbursement basis. This fund also provides services such as the paper reclamation program, which collects and sells County department waste paper for recycling.

SUPPLY SERVICES

This fund finances the operation that provides County departments with merchandise and services on a cost-reimbursement basis.

HUMAN RESOURCES

This fund finances the operation and maintenance of the Human Capital Management System which, provide all human resources requirements including talent management, recruitment, onboarding, time and labor, payroll and employee benefits administration to County departments on a cost-reimbursement basis.

RISK MANAGEMENT

These funds account for the financing of employee insurance benefits and County self-insurance programs. These funds include medical, dental, disability, and unemployment insurance as well as general liability, medical malpractice, and workers' compensation.

TEMPORARY ASSISTANCE POOL (TAP)

The purpose of this fund is to provide a ready source of temporary workers to County departments, with lower overhead costs than are typically charged by outside temporary employment agencies.

ECONOMIC DEVELOPMENT AGENCY, (EDA) FACILITIES MANAGEMENT

The purpose of this fund is to account for custodial, maintenance, and real estate services provided to other County departments on a cost-reimbursement basis.

FLOOD CONTROL EQUIPMENT

These funds were established to account for the financing of flood control equipment provided to other departments on a cost-reimbursement basis.

COUNTY OF RIVERSIDE
Combining Statement of Net Position
Internal Service Funds
June 30, 2018
(Dollars in Thousands)

	Records				
	Management and Archives	Fleet Services	Information Services	Printing Services	Supply Services
ASSETS:					
Current assets:					
Cash and investments	\$ 82	\$ 10,435	\$ 22,103	\$ 635	\$ 1,844
Accounts receivable-net	-	62	242	17	2
Interest receivable	-	23	60	6	7
Due from other governments	-	106	172	54	6
Due from other funds	-	-	-	-	-
Inventories	-	672	1,447	120	153
Prepaid items and deposits	-	-	162	-	-
Total current assets	<u>82</u>	<u>11,298</u>	<u>24,186</u>	<u>832</u>	<u>2,012</u>
Noncurrent assets:					
Capital assets:					
Nondepreciable assets	-	766	235	-	-
Depreciable assets	-	33,183	37,182	294	173
Total noncurrent assets	<u>-</u>	<u>33,949</u>	<u>37,417</u>	<u>294</u>	<u>173</u>
Total assets	<u>82</u>	<u>45,247</u>	<u>61,603</u>	<u>1,126</u>	<u>2,185</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>-</u>	<u>2,759</u>	<u>37,579</u>	<u>430</u>	<u>394</u>
LIABILITIES:					
Current liabilities:					
Accounts payable	-	946	2,034	16	42
Salaries and benefits payable	17	370	3,439	46	25
Due to other governments	-	1	14	-	11
Due to other funds	-	-	-	-	-
Other liabilities	-	118	-	-	-
Accrued remediation costs	-	95	-	-	-
Compensated absences	10	290	4,600	92	36
Capital lease obligations	-	7,407	9,963	-	-
Estimated claims liabilities	-	-	-	-	-
Total current liabilities	<u>27</u>	<u>9,227</u>	<u>20,050</u>	<u>154</u>	<u>114</u>
Noncurrent liabilities:					
Compensated absences	-	107	2,649	-	47
Advances from other funds	-	-	-	-	-
Capital lease obligations	-	6,373	14,307	-	-
Accrued remediation costs	-	104	-	-	-
Estimated claims liabilities	-	-	-	-	-
Net OPEB liability	-	35	280	6	3
Net pension liability	-	5,899	86,021	871	984
Total noncurrent liabilities	<u>-</u>	<u>12,518</u>	<u>103,257</u>	<u>877</u>	<u>1,034</u>
Total liabilities	<u>27</u>	<u>21,745</u>	<u>123,307</u>	<u>1,031</u>	<u>1,148</u>
DEFERRED INFLOWS OF RESOURCES	<u>-</u>	<u>773</u>	<u>12,322</u>	<u>109</u>	<u>130</u>
NET POSITION:					
Net investment in capital assets	-	20,169	13,147	294	173
Unrestricted	55	5,319	(49,594)	122	1,128
Total net position	<u>\$ 55</u>	<u>\$ 25,488</u>	<u>\$ (36,447)</u>	<u>\$ 416</u>	<u>\$ 1,301</u>

Human Resources	Risk Management	Temporary Assistance Pool	EDA Facilities Management	Flood Control Equipment	Total	
						ASSETS:
						Current assets:
\$ 600	\$ 219,871	\$ 863	\$ 11,109	\$ 7,506	\$ 275,048	Cash and investments
-	7,325	-	2	9	7,659	Accounts receivable-net
-	745	-	27	25	893	Interest receivable
-	-	-	803	-	1,141	Due from other governments
-	-	-	-	353	353	Due from other funds
-	-	-	140	277	2,809	Inventories
-	381	-	-	-	543	Prepaid items and deposits
600	228,322	863	12,081	8,170	288,446	Total current assets
						Noncurrent assets:
						Capital assets:
-	-	-	-	-	1,001	Nondepreciable assets
-	9	-	14	2,280	73,135	Depreciable assets
-	9	-	14	2,280	74,136	Total noncurrent assets
600	228,331	863	12,095	10,450	362,582	Total assets
-	12,299	1,431	16,432	-	71,324	DEFERRED OUTFLOWS OF RESOURCES
						LIABILITIES:
						Current liabilities:
-	22,654	54	1,910	70	27,726	Accounts payable
-	1,761	152	1,789	86	7,685	Salaries and benefits payable
-	2	-	3	46	77	Due to other governments
-	-	-	2,114	17	2,131	Due to other funds
-	119	-	1,303	-	1,540	Other liabilities
-	-	-	-	-	95	Accrued remediation costs
-	1,949	149	2,141	12	9,279	Compensated absences
-	-	-	-	-	17,370	Capital lease obligations
-	61,295	-	-	-	61,295	Estimated claims liabilities
-	87,780	355	9,260	231	127,198	Total current liabilities
						Noncurrent liabilities:
-	1,349	25	641	126	4,944	Compensated absences
-	-	-	3,342	-	3,342	Advances from other funds
-	-	-	-	-	20,680	Capital lease obligations
-	-	-	-	-	104	Accrued remediation costs
-	184,967	-	-	-	184,967	Estimated claims liabilities
-	119	22	224	-	689	Net OPEB liability
-	25,818	2,941	35,144	-	157,678	Net pension liability
-	212,253	2,988	39,351	126	372,404	Total noncurrent liabilities
-	300,033	3,343	48,611	357	499,602	Total liabilities
-	3,358	359	4,640	-	21,691	DEFERRED INFLOWS OF RESOURCES
						NET POSITION:
-	9	-	14	2,280	36,086	Net investment in capital assets
600	(62,770)	(1,408)	(24,738)	7,813	(123,473)	Unrestricted
\$ 600	\$ (62,761)	\$ (1,408)	\$ (24,724)	\$ 10,093	\$ (87,387)	Total net position

COUNTY OF RIVERSIDE

Combining Statement of Revenues, Expenses, and Changes in Net Position

Internal Service Funds

For the Fiscal Year Ended June 30, 2018

(Dollars in Thousands)

	Records Management and Archives	Fleet Services	Information Services	Printing Services	Supply Services
OPERATING REVENUES:					
Charges for services	\$ 1,004	\$ 29,508	\$ 117,547	\$ 1,199	\$ 3,043
Other revenue	-	17	2,196	240	661
Total operating revenues	<u>1,004</u>	<u>29,525</u>	<u>119,743</u>	<u>1,439</u>	<u>3,704</u>
OPERATING EXPENSES:					
Cost of materials used	-	1,497	-	-	-
Personnel services	636	4,823	63,327	919	484
Communications	7	114	10,560	1	55
Insurance	66	157	517	8	29
Maintenance of building and equipment	68	3,311	20,317	42	693
Insurance claims	-	-	-	-	-
Supplies	13	6,977	3,046	1,412	2,985
Purchased services	357	1,641	6,710	709	470
Depreciation and amortization	27	12,966	9,345	100	13
Rents and leases of equipment	108	1,097	3,824	-	-
Utilities	64	129	1,503	11	60
Remediation	-	5	-	-	-
Other	16	213	747	70	30
Total operating expenses	<u>1,362</u>	<u>32,930</u>	<u>119,896</u>	<u>3,272</u>	<u>4,819</u>
Operating income (loss)	<u>(358)</u>	<u>(3,405)</u>	<u>(153)</u>	<u>(1,833)</u>	<u>(1,115)</u>
NONOPERATING REVENUES (EXPENSES):					
Investment income (loss)	4	55	116	23	27
Interest expense	-	(198)	(599)	-	-
Gain (loss) on disposal of capital assets	-	999	(2,187)	(47)	55
Other nonoperating revenues (expenses)	<u>(189)</u>	<u>-</u>	<u>(6)</u>	<u>(29)</u>	<u>-</u>
Total nonoperating revenues (expenses)	<u>(185)</u>	<u>856</u>	<u>(2,676)</u>	<u>(53)</u>	<u>82</u>
Income (loss) before capital contributions and transfers	<u>(543)</u>	<u>(2,549)</u>	<u>(2,829)</u>	<u>(1,886)</u>	<u>(1,033)</u>
Capital contributions	-	-	-	-	-
Transfers in	1	-	3,684	-	-
Transfers out	<u>(14)</u>	<u>(79)</u>	<u>(1,035)</u>	<u>(14)</u>	<u>(7)</u>
CHANGE IN NET POSITION	<u>(556)</u>	<u>(2,628)</u>	<u>(180)</u>	<u>(1,900)</u>	<u>(1,040)</u>
Net position, beginning of year, as previously reported	(213)	28,130	(36,155)	1,127	2,342
Adjustments to beginning net position (Note 3)	<u>824</u>	<u>(14)</u>	<u>(112)</u>	<u>1,189</u>	<u>(1)</u>
Net position, beginning of year, as restated	<u>611</u>	<u>28,116</u>	<u>(36,267)</u>	<u>2,316</u>	<u>2,341</u>
NET POSITION, END OF YEAR	<u>\$ 55</u>	<u>\$ 25,488</u>	<u>\$ (36,447)</u>	<u>\$ 416</u>	<u>\$ 1,301</u>

Human Resources	Risk Management	Temporary Assistance Pool	EDA Facilities Management	Flood Control Equipment	Total	
\$ -	\$ 52,451	\$ 3,829	\$ 101,021	\$ 1,072	\$ 310,674	OPERATING REVENUES:
-	11,869	-	13,240	6,083	34,306	Charges for services
-	64,320	3,829	114,261	7,155	344,980	Other revenue
						Total operating revenues
-	-	-	-	74	1,571	OPERATING EXPENSES:
-	23,034	3,176	31,620	1,662	129,681	Cost of materials used
-	60	-	103	-	10,900	Personnel services
-	23,395	54	592	-	24,818	Communications
-	33	3	16,167	709	41,343	Insurance
-	186,254	-	-	-	186,254	Maintenance of building and equipment
-	4,589	158	3,891	1,116	24,187	Insurance claims
-	6,030	840	11,946	2,134	30,837	Supplies
-	14	-	26	896	23,387	Purchased services
-	1,200	239	51,162	6	57,636	Depreciation and amortization
-	29	-	1,273	1	3,070	Rents and leases of equipment
-	-	-	-	-	5	Utilities
-	2,655	68	1,256	377	5,432	Remediation
-	247,293	4,538	118,036	6,975	539,121	Other
-	(182,973)	(709)	(3,775)	180	(194,141)	Total operating expenses
						Operating income (loss)
-	1,850	-	30	63	2,168	NONOPERATING REVENUES (EXPENSES):
-	-	-	-	-	(797)	Investment income (loss)
-	-	-	-	97	(1,083)	Interest expense
-	-	-	-	-	(224)	Gain (loss) on disposal of capital assets
-	1,850	-	30	160	64	Other nonoperating revenues (expenses)
						Total nonoperating revenues (expenses)
-	(181,123)	(709)	(3,745)	340	(194,077)	Income (loss) before capital contributions and transfers
-	151,567	-	-	-	151,567	Capital contributions
600	3,964	-	1,304	-	9,553	Transfers in
-	(4,935)	(277)	(473)	-	(6,834)	Transfers out
600	(30,527)	(986)	(2,914)	340	(39,791)	CHANGE IN NET POSITION
-	(32,187)	(414)	(21,721)	9,753	(49,338)	Net position, beginning of year, as previously reported
-	(47)	(8)	(89)	-	1,742	Adjustments to beginning net position (Note 3)
-	(32,234)	(422)	(21,810)	9,753	(47,596)	Net position, beginning of year, as restated
\$ 600	\$ (62,761)	\$ (1,408)	\$ (24,724)	\$ 10,093	\$ (87,387)	NET POSITION, END OF YEAR

COUNTY OF RIVERSIDE
Combining Statement of Cash Flows
Internal Service Funds
For the Fiscal Year Ended June 30, 2018
(Dollars in Thousands)

	Records				
	Management and Archives	Fleet Services	Information Services	Printing Services	Supply Services
Cash flows from operating activities					
Cash receipts (payments due) from customers	\$ -	\$ (7)	\$ (165)	\$ 26	\$ (2)
Cash receipts (payments due) from other funds	1,018	29,684	119,826	1,439	3,704
Cash paid to suppliers for goods and services	(844)	(14,759)	(46,705)	(2,280)	(4,417)
Cash paid to employees for services	(744)	(4,382)	(54,074)	(781)	(434)
Net cash provided by (used in) operating activities	(570)	10,536	18,882	(1,596)	(1,149)
Cash flows from noncapital financing activities					
Advances (to) from other funds	-	-	(2,500)	-	-
Contributions (to) from others	(189)	-	(6)	(29)	-
Transfers received	1	-	3,684	-	-
Transfers paid	(14)	(79)	(1,035)	(14)	(7)
Net cash provided by (used in) noncapital financing activities	(202)	(79)	143	(43)	(7)
Cash flows from capital and related financing activities					
Proceeds (loss) from sale of capital assets	189	999	(2,187)	44	55
Acquisition and construction of capital assets	-	(2,003)	(1,396)	-	(55)
Principal paid on capital leases	-	(9,401)	(14,687)	-	-
Capital contributions	-	-	-	-	-
Interest paid on long-term debt	-	(198)	(599)	-	-
Net cash provided by (used in) capital and related financing activities	189	(10,603)	(18,869)	44	-
Cash flows from investing activities					
Investment income (loss)	5	41	74	19	23
Net cash provided by (used in) investing activities	5	41	74	19	23
Net increase (decrease) in cash and cash equivalents	(578)	(105)	230	(1,576)	(1,133)
Cash and cash equivalents, beginning of year	660	10,540	21,873	2,211	2,977
Cash and cash equivalents, end of year	<u>\$ 82</u>	<u>\$ 10,435</u>	<u>\$ 22,103</u>	<u>\$ 635</u>	<u>\$ 1,844</u>

Reconciliation of cash and cash equivalents to the Statement of Net Position

Cash and investments per Statement of Net Position	\$ 82	\$ 10,435	\$ 22,103	\$ 635	\$ 1,844
Restricted cash and investments per Statement of Net Position	-	-	-	-	-
Total cash and cash equivalents per Statement of Net Position	<u>\$ 82</u>	<u>\$ 10,435</u>	<u>\$ 22,103</u>	<u>\$ 635</u>	<u>\$ 1,844</u>

Reconciliation of operating income (loss) to net cash provided by (used in) operating activities

Operating income (loss)	\$ (358)	\$ (3,405)	\$ (153)	\$ (1,833)	\$ (1,115)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities					
Depreciation and amortization	27	12,966	9,345	100	13
Decrease (Increase) accounts receivable	-	159	83	-	-
Decrease (Increase) due from other funds	14	-	-	-	-
Decrease (Increase) due from other governments	-	(7)	(165)	26	(2)
Decrease (Increase) inventories	-	(84)	(335)	78	190
Decrease (Increase) prepaid items and deposits	-	428	1,303	-	-
Increase (Decrease) accounts payable	(4)	30	(463)	(105)	(289)
Increase (Decrease) due to other funds	(141)	-	-	-	-
Increase (Decrease) due to other governments	-	1	14	-	4
Increase (Decrease) accrued remediation costs	-	(9)	-	-	-
Increase (Decrease) other liabilities	-	16	-	-	-
Increase (Decrease) estimated claims liability	-	-	-	-	-
Increase (Decrease) net pension liability	(283)	1,395	18,391	254	123
Increase (Decrease) net OPEB liability	-	21	168	6	2
Increase (Decrease) deferred pensions	283	(699)	(8,814)	(149)	(10)
Increase (Decrease) salaries and benefits payable	(47)	(46)	(202)	(3)	(37)
Increase (Decrease) compensated absences	(61)	(230)	(290)	30	(28)
Net cash provided by (used in) operating activities	<u>\$ (570)</u>	<u>\$ 10,536</u>	<u>\$ 18,882</u>	<u>\$ (1,596)</u>	<u>\$ (1,149)</u>

Noncash investing, capital, and financing
Capital lease obligations

\$ 7,870 \$ (2,255)

Human Resources	Risk Management	Temporary Assistance Pool	EDA Facilities Management	Flood Control Equipment	Total
\$ -	\$ -	\$ -	\$ 391	\$ -	\$ 243
-	69,782	3,829	114,847	6,962	351,091
-	(184,011)	(1,338)	(86,324)	(4,459)	(345,137)
-	(19,617)	(2,796)	(27,387)	(1,679)	(111,894)
-	(133,846)	(305)	1,527	824	(105,697)
-	-	-	-	-	(2,500)
-	-	-	-	-	(224)
600	3,964	-	1,304	-	9,553
-	(4,935)	(277)	(473)	-	(6,834)
600	(971)	(277)	831	-	(5)
-	-	-	-	97	(803)
-	-	-	(7)	(423)	(3,884)
-	-	-	-	-	(24,088)
-	151,567	-	-	-	151,567
-	-	-	-	-	(797)
-	151,567	-	(7)	(326)	121,995
-	1,349	-	8	46	1,565
-	1,349	-	8	46	1,565
600	18,099	(582)	2,359	544	17,858
-	201,772	1,445	8,750	6,962	257,190
\$ 600	\$ 219,871	\$ 863	\$ 11,109	\$ 7,506	\$ 275,048

Cash flows from operating activities
Cash receipts (payments due) from customers
Cash receipts (payments due) from other funds
Cash paid to suppliers for goods and services
Cash paid to employees for services
Net cash provided by (used in) operating activities
Cash flows from noncapital financing activities
Advances (to) from other funds
Contributions (to) from others
Transfers received
Transfers paid
Net cash provided by (used in) noncapital financing activities
Cash flows from capital and related financing activities
Proceeds (loss) from sale of capital assets
Acquisition and construction of capital assets
Principal paid on capital leases
Capital contributions
Interest paid on long-term debt
Net cash provided by (used in) capital and related financing activities
Cash flows from investing activities
Investment income (loss)
Net cash provided by (used in) investing activities
Net increase (decrease) in cash and cash equivalents
Cash and cash equivalents, beginning of year
Cash and cash equivalents, end of year

\$ 600	\$ 219,871	\$ 863	\$ 11,109	\$ 7,506	\$ 275,048
-	-	-	-	-	-
\$ 600	\$ 219,871	\$ 863	\$ 11,109	\$ 7,506	\$ 275,048

Reconciliation of cash and cash equivalents to the Statement of Net Position
Cash and investments per Statement of Net Position
Restricted cash and investments per Statement of Net Position
Total cash and cash equivalents per Statement of Net Position

\$ -	\$ (182,973)	\$ (709)	\$ (3,775)	\$ 180	\$ (194,141)
-	14	-	26	896	23,387
-	5,284	-	5	1	5,532
-	178	-	581	(194)	579
-	-	-	391	-	243
-	-	-	82	(1)	(70)
-	17	-	-	-	1,748
-	(2,016)	24	(1,430)	(59)	(4,312)
-	(190)	-	1,199	8	876
-	2	-	2	10	33
-	-	-	-	-	(9)
-	57	-	213	-	286
-	42,364	-	-	-	42,364
-	6,578	750	8,366	-	35,574
-	72	14	135	-	418
-	(3,456)	(385)	(4,244)	-	(17,474)
-	83	(4)	(7)	(8)	(271)
-	140	5	(17)	(9)	(460)
\$ -	\$ (133,846)	\$ (305)	\$ 1,527	\$ 824	\$ (105,697)

Reconciliation of operating income (loss) to net cash provided by (used in) operating activities
Operating income (loss)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities
Depreciation and amortization
Decrease (Increase) accounts receivable
Decrease (Increase) due from other funds
Decrease (Increase) due from other governments
Decrease (Increase) inventories
Decrease (Increase) prepaid items and deposits
Increase (Decrease) accounts payable
Increase (Decrease) due to other funds
Increase (Decrease) due to other governments
Increase (Decrease) accrued remediation costs
Increase (Decrease) other liabilities
Increase (Decrease) estimated claims liability
Increase (Decrease) net pension liability
Increase (Decrease) net OPEB liability
Increase (Decrease) deferred pensions
Increase (Decrease) salaries and benefits payable
Increase (Decrease) compensated absences
Net cash provided by (used in) operating activities

\$ 5,615

Noncash investing, capital, and financing activities:
Capital lease obligations



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