



County of Riverside

INTERNAL AUDITOR'S REPORT

Mental Health Second Follow-up Audit

April 15, 2008

Office of
Robert E. Byrd, CGFM
County Auditor-Controller

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April 15, 2008

Jerry Wengerd, Director
Department of Mental Health
4095 County Circle Drive
Riverside, CA 92503

Subject: Internal Auditor's Report #2008-303 - Department of Mental Health Second Follow-up Audit

Dear Mr. Wengerd:

We have completed the Second Follow-up Audit of the Department of Mental Health. Our audit was limited to reviewing actions taken, as of January 29, 2008, to implement one remaining recommendation from our original Internal Auditor's Report #2006-002, dated February 16, 2006.

We conducted our audit in accordance with auditing standards established by the Institute of Internal Auditors. These standards require that we plan and perform the audit to provide sufficient, competent, and relevant evidence to achieve the audit objectives. We believe the review provides a reasonable basis for our conclusion.

Internal Auditor's Report #2007-315 – Department of Mental Health First Follow-up Audit found that of the six recommendations, management fully implemented five and partially implemented one of the recommendations.

Management implemented the one remaining recommendation noted in Internal Auditor's Report #2006-002. The following is a summary of the current status of the finding and recommendation.

INTERNAL AUDITOR'S REPORT #2006-002

Revolving Funds

Finding 3: The Public Guardian's revolving fund had not been replenished nor interest transferred to the General Fund in several years. There was no separation of duties over the accounting and reconciliation process, and check requests were not approved prior to payment.

Recommendation 3.2: The revolving fund should be reconciled and replenished monthly, and interest earned transferred to the General Fund on a quarterly, if not monthly basis.

Current Status: Fully Implemented.

The Public Guardian completed monthly reconciliations of the revolving fund for the period under review. In addition, the department replenished the revolving fund monthly and transferred the monthly interest earned to the General Fund on a quarterly basis.

We appreciate the cooperation and assistance extended to us by the Department of Mental Health – Public Guardian staff during this second follow-up audit. Their assistance contributed significantly to the successful completion of the audit.

ROBERT E. BYRD, CGFM
Auditor-Controller



By: Michael G. Alexander, MBA, CIA
Deputy Auditor-Controller

cc: Board of Supervisors
Grand Jury
County Counsel