

Schedule of Bi-Weekly Payroll

	PP	Calendar Dates	Week #1	Week #2	Time & Labor Cutoff For Depts	ACO-Payroll Close	Pay Dates	Final Check Pay Dates
	1	12/10/15 - 12/23/15	12/10/15 - 12/16/15	12/17/15 - 12/23/15	12/29/15	12/31/15	01/06/16	01/07/16
Hol Fri 12/25, Fri 1/1	2	12/24/15 - 01/06/16	12/24/15 - 12/30/15	12/31/15 - 01/06/16	01/12/16	01/14/16	01/20/16	01/21/16
Hol Mon 1/18/16	3	01/07/16 - 01/20/16	01/07/16 - 01/13/16	01/14/16 - 01/20/16	01/26/16	01/28/16	02/03/16	02/04/16
	4	01/21/16 - 02/03/16	01/21/16 - 01/27/16	01/28/16 - 02/03/16	02/08/16	02/10/16	02/17/16	02/18/16
Hol Friday 2/12/16 & Mon 2/15/16	5	02/04/16 - 02/17/16	02/04/16 - 02/10/16	02/11/16 - 02/17/16	02/23/16	02/25/16	03/02/16	03/03/16
	6	02/18/16 - 03/02/16	02/18/16 - 02/24/16	02/25/16 - 03/02/16	03/08/16	03/10/16	03/16/16	03/17/16
3rd paycheck	7	03/03/16 - 03/16/16	03/03/16 - 03/09/16	03/10/16 - 03/16/16	03/22/16	03/24/16	03/30/16	03/31/16
	8	03/17/16 - 03/30/16	03/17/16 - 03/23/16	03/24/16 - 03/30/16	04/05/16	04/07/16	04/13/16	04/14/16
	9	03/31/16 - 04/13/16	03/31/16 - 04/06/16	04/07/16 - 04/13/16	04/19/16	04/21/16	04/27/16	04/28/16
	10	04/14/16 - 04/27/16	04/14/16 - 04/20/16	04/21/16 - 04/27/16	05/03/16	05/05/16	05/11/16	05/12/16
	11	04/28/16 - 05/11/16	04/28/16 - 05/04/16	05/05/16 - 05/11/16	05/17/16	05/19/16	05/25/16	05/26/16
Hol Mon 5/30/16	12	05/12/16 - 05/25/16	05/12/16 - 05/18/16	05/19/16 - 05/25/16	05/31/16	06/02/16	06/08/16	06/09/16
	13	05/26/16 - 06/08/16	05/26/16 - 06/01/16	06/02/16 - 06/08/16	06/14/16	06/16/16	06/22/16	06/23/16
	14	06/09/16 - 06/22/16	06/09/16 - 06/15/16	06/16/16 - 06/22/16	06/28/16	06/30/16	07/06/16	07/07/16
Hol Mon 7/4/16	15	06/23/16 - 07/06/16	06/23/16 - 06/29/16	06/30/16 - 07/06/16	07/12/16	07/14/16	07/20/16	07/21/16
	16	07/07/16 - 07/20/16	07/07/16 - 07/13/16	07/14/16 - 07/20/16	07/26/16	07/28/16	08/03/16	08/04/16
	17	07/21/16 - 08/03/16	07/21/16 - 07/27/16	07/28/16 - 08/03/16	08/09/16	08/11/16	08/17/16	08/18/16
3rd paycheck	18	08/04/16 - 08/17/16	08/04/16 - 08/10/16	08/11/16 - 08/17/16	08/23/16	08/25/16	08/31/16	09/01/16
	19	08/18/16 - 08/31/16	08/18/16 - 08/24/16	08/25/16 - 08/31/16	09/06/16	09/08/16	09/14/16	09/15/16
Hol Mon 9/5/16	20	09/01/16 - 09/14/16	09/01/16 - 09/07/16	09/08/16 - 09/14/16	09/20/16	09/22/16	09/28/16	09/29/16
	21	09/15/16 - 09/28/16	09/15/16 - 09/21/16	09/22/16 - 09/28/16	10/04/16	10/06/16	10/12/16	10/13/16
Hol Mon 10/10/16	22	09/29/16 - 10/12/16	09/29/16 - 10/05/16	10/06/16 - 10/12/16	10/18/16	10/20/16	10/26/16	10/27/16
	23	10/13/16 - 10/26/16	10/13/16 - 10/19/16	10/20/16 - 10/26/16	11/01/16	11/03/16	11/09/16	11/10/16
Hol Wed 11/11/16	24	10/27/16 - 11/09/16	10/27/16 - 11/02/16	11/03/16 - 11/09/16	11/15/16	11/17/16	11/23/16	11/23/16
	25	11/10/16 - 11/23/16	11/10/16 - 11/16/16	11/17/16 - 11/23/16	11/29/16	12/01/16	12/07/16	12/08/16
Hol Thurs 11/24 & Fri 11/25	26	11/24/16 - 12/07/16	11/24/16 - 11/30/16	12/01/16 - 12/07/16	12/13/16	12/15/16	12/21/16	12/22/16

Early T & L cutoff Dates

Revised 12/10/15