

Schedule of Bi-Weekly Payroll

|                             | PP | Calendar Dates      | Week #1             | Week #2             | Time & Labor Cutoff For Depts | ACO-Payroll Close | Pay Dates | Final Check Pay Dates |
|-----------------------------|----|---------------------|---------------------|---------------------|-------------------------------|-------------------|-----------|-----------------------|
| HOL Wed 1/1                 | 1  | 12/12/13 - 12/25/13 | 12/12/13 - 12/18/13 | 12/19/13 - 12/25/13 | <b>12/30/13</b>               | 01/02/14          | 01/08/14  | 01/09/14              |
| HOL Mon 1/20                | 2  | 12/26/13 - 01/08/14 | 12/26/13 - 01/01/14 | 01/02/14 - 01/08/14 | 01/14/14                      | 01/16/14          | 01/22/14  | 01/23/14              |
|                             | 3  | 01/09/14 - 01/22/14 | 01/09/14 - 01/15/14 | 01/16/14 - 01/22/14 | 01/28/14                      | 01/30/14          | 02/05/14  | 02/06/14              |
| HOL Wed 2/12 & Mon 2/17     | 4  | 01/23/14 - 02/05/14 | 01/23/14 - 01/29/14 | 01/30/14 - 02/05/14 | <b>02/10/14</b>               | 02/13/14          | 02/19/14  | 02/20/14              |
|                             | 5  | 02/06/14 - 02/19/14 | 02/06/14 - 02/12/14 | 02/13/14 - 02/19/14 | 02/25/14                      | 02/27/14          | 03/05/14  | 03/06/14              |
|                             | 6  | 02/20/14 - 03/05/14 | 02/20/14 - 02/26/14 | 02/27/14 - 03/05/14 | 03/11/14                      | 03/13/14          | 03/19/14  | 03/20/14              |
|                             | 7  | 03/06/14 - 03/19/14 | 03/06/14 - 03/12/14 | 03/13/14 - 03/19/14 | 03/25/14                      | 03/27/14          | 04/02/14  | 04/03/14              |
|                             | 8  | 03/20/14 - 04/02/14 | 03/20/14 - 03/26/14 | 03/27/14 - 04/02/14 | 04/08/14                      | 04/10/14          | 04/16/14  | 04/17/14              |
| 3rd Pay Day                 | 9  | 04/03/14 - 04/16/14 | 04/03/14 - 04/09/14 | 04/10/14 - 04/16/14 | 04/22/14                      | 04/24/14          | 04/30/14  | 05/01/14              |
|                             | 10 | 04/17/14 - 04/30/14 | 04/17/14 - 04/23/14 | 04/24/14 - 04/30/14 | 05/06/14                      | 05/08/14          | 05/14/14  | 05/15/14              |
| HOL Mon 5/26                | 11 | 05/01/14 - 05/14/14 | 05/01/14 - 05/07/14 | 05/08/14 - 05/14/14 | 05/20/14                      | 05/22/14          | 05/28/14  | 05/29/14              |
|                             | 12 | 05/15/14 - 05/28/14 | 05/15/14 - 05/21/14 | 05/22/14 - 05/28/14 | 06/03/14                      | 06/05/14          | 06/11/14  | 06/12/14              |
|                             | 13 | 05/29/14 - 06/11/14 | 05/29/14 - 06/04/14 | 06/05/14 - 06/11/14 | 06/17/14                      | 06/19/14          | 06/25/14  | 06/26/14              |
| HOL Fri 7/4                 | 14 | 06/12/14 - 06/25/14 | 06/12/14 - 06/18/14 | 06/19/14 - 06/25/14 | 07/01/14                      | 07/03/14          | 07/09/14  | 07/10/14              |
|                             | 15 | 06/26/14 - 07/09/14 | 06/26/14 - 07/02/14 | 07/03/14 - 07/09/14 | 07/15/14                      | 07/17/14          | 07/23/14  | 07/24/14              |
|                             | 16 | 07/10/14 - 07/23/14 | 07/10/14 - 07/16/14 | 07/17/14 - 07/23/14 | 07/29/14                      | 07/31/14          | 08/06/14  | 08/07/14              |
|                             | 17 | 07/24/14 - 08/06/14 | 07/24/14 - 07/30/14 | 07/31/14 - 08/06/14 | 08/12/14                      | 08/14/14          | 08/20/14  | 08/21/14              |
| HOL Mon 9/1                 | 18 | 08/07/14 - 08/20/14 | 08/07/14 - 08/13/14 | 08/14/14 - 08/20/14 | 08/26/14                      | 08/28/14          | 09/03/14  | 09/04/14              |
|                             | 19 | 08/21/14 - 09/03/14 | 08/21/14 - 08/27/14 | 08/28/14 - 09/03/14 | 09/09/14                      | 09/11/14          | 09/17/14  | 09/18/14              |
|                             | 20 | 09/04/14 - 09/17/14 | 09/04/14 - 09/10/14 | 09/11/14 - 09/17/14 | 09/23/14                      | 09/25/14          | 10/01/14  | 10/02/14              |
| HOL Mon 10/13               | 21 | 09/18/14 - 10/01/14 | 09/18/14 - 09/24/14 | 09/25/14 - 10/01/14 | 10/07/14                      | 10/09/14          | 10/15/14  | 10/16/14              |
| 3rd Pay Day                 | 22 | 10/02/14 - 10/15/14 | 10/02/14 - 10/08/14 | 10/09/14 - 10/15/14 | 10/21/14                      | 10/23/14          | 10/29/14  | 10/30/14              |
| HOL Tues 11/11              | 23 | 10/16/14 - 10/29/14 | 10/16/14 - 10/22/14 | 10/23/14 - 10/29/14 | 11/04/14                      | 11/06/14          | 11/12/14  | 11/13/14              |
|                             | 24 | 10/30/14 - 11/12/14 | 10/30/14 - 11/05/14 | 11/06/14 - 11/12/14 | 11/18/14                      | 11/20/14          | 11/26/14  | 11/26/14              |
| HOL Thurs 11/27 & Fri 11/28 | 25 | 11/13/14 - 11/26/14 | 11/13/14 - 11/19/14 | 11/20/14 - 11/26/14 | 12/02/14                      | 12/04/14          | 12/10/14  | 12/11/14              |
| HOL Thurs 12/25 & Fri 12/26 | 26 | 11/27/14 - 12/10/14 | 11/27/14 - 12/03/14 | 12/04/14 - 12/10/14 | 12/16/14                      | 12/18/14          | 12/24/14  | 12/24/14              |

Early T & L cutoff Dates CO012014 & CO042014

Revised 09/17/2013