

Schedule of Bi-Weekly Payroll

Short processing periods due to Holidays:	PP	Calendar Dates	Week #1	Week #2	Time & Labor Cutoff For Depts	Pay Dates	Final Check Pay Dates
HOL Mon 12/31 & Tues 1/1	1	12/13/12 - 12/26/12	12/13/12 - 12/19/12	12/20/12 - 12/26/12	12/29/12	01/09/13	01/10/13
HOL Mon 1/21	2	12/27/12 - 01/09/13	12/27/12 - 01/02/13	01/03/13 - 01/09/13	01/14/13	01/23/13	01/24/13
	3	01/10/13 - 01/23/13	01/10/13 - 01/16/13	01/17/13 - 01/23/13	01/29/13	02/06/13	02/07/13
HOL Tues 2/12 & Mon 2/18	4	01/24/13 - 02/06/13	01/24/13 - 01/30/13	01/31/13 - 02/06/13	02/09/13	02/20/13	02/21/13
	5	02/07/13 - 02/20/13	02/07/13 - 02/13/13	02/14/13 - 02/20/13	02/26/13	03/06/13	03/07/13
	6	02/21/13 - 03/06/13	02/21/13 - 02/27/13	02/28/13 - 03/06/13	03/12/13	03/20/13	03/21/13
	7	03/07/13 - 03/20/13	03/07/13 - 03/13/13	03/14/13 - 03/20/13	03/26/13	04/03/13	04/04/13
	8	03/21/13 - 04/03/13	03/21/13 - 03/27/13	03/28/13 - 04/03/13	04/09/13	04/17/13	04/18/13
	9	04/04/13 - 04/17/13	04/04/13 - 04/10/13	04/11/13 - 04/17/13	04/23/13	05/01/13	05/02/13
	10	04/18/13 - 05/01/13	04/18/13 - 04/24/13	04/25/13 - 05/01/13	05/07/13	05/15/13	05/16/13
HOL Mon 5/27 & 3rd Pay Period	11	05/02/13 - 05/15/13	05/02/13 - 05/08/13	05/09/13 - 05/15/13	05/20/13	05/29/13	05/30/13
	12	05/16/13 - 05/29/13	05/16/13 - 05/22/13	05/23/13 - 05/29/13	06/04/13	06/12/13	06/13/13
	13	05/30/13 - 06/12/13	05/30/13 - 06/05/13	06/06/13 - 06/12/13	06/18/13	06/26/13	06/27/13
HOL Thurs 7/4	14	06/13/13 - 06/26/13	06/13/13 - 06/19/13	06/20/13 - 06/26/13	07/01/13	07/10/13	07/11/13
	15	06/27/13 - 07/10/13	06/27/13 - 07/03/13	07/04/13 - 07/10/13	07/16/13	07/24/13	07/25/13
	16	07/11/13 - 07/24/13	07/11/13 - 07/17/13	07/18/13 - 07/24/13	07/30/13	08/07/13	08/08/13
	17	07/25/13 - 08/07/13	07/25/13 - 07/31/13	08/01/13 - 08/07/13	08/13/13	08/21/13	08/22/13
HOL Mon 9/2	18	08/08/13 - 08/21/13	08/08/13 - 08/14/13	08/15/13 - 08/21/13	08/26/13	09/04/13	09/05/13
	19	08/22/13 - 09/04/13	08/22/13 - 08/28/13	08/29/13 - 09/04/13	09/10/13	09/18/13	09/19/13
	20	09/05/13 - 09/18/13	09/05/13 - 09/11/13	09/12/13 - 09/18/13	09/24/13	10/02/13	10/03/13
HOL Mon 10/14	21	09/19/13 - 10/02/13	09/19/13 - 09/25/13	09/26/13 - 10/02/13	10/07/13	10/16/13	10/17/13
3rd Pay Period	22	10/03/13 - 10/16/13	10/03/13 - 10/09/13	10/10/13 - 10/16/13	10/22/13	10/30/13	10/31/13
HOL Mon 11/11	23	10/17/13 - 10/30/13	10/17/13 - 10/23/13	10/24/13 - 10/30/13	11/04/13	11/13/13	11/14/13
	24	10/31/13 - 11/13/13	10/31/13 - 11/06/13	11/07/13 - 11/13/13	11/19/13	11/27/13	11/27/13
HOL Thurs 11/28 & Fri 11/29	25	11/14/13 - 11/27/13	11/14/13 - 11/20/13	11/21/13 - 11/27/13	12/03/13	12/11/13	12/12/13
HOL Wed 12/25, pay day Tues	26	11/28/13 - 12/11/13	11/28/13 - 12/04/13	12/05/13 - 12/11/13	12/16/13	12/24/13	12/26/13

Early T & L cutoff Dates

revised 09/04/2013**

Note: Time and Labor closes on Saturday for CO012013