



# Monthly Accounting Meeting (MAM) Riverside County Auditor-Controller's Office



## MAM AGENDA

July 21, 2011 2:00–4:00 PM

(1 CPE Credit Available)

CAC - Riverside—1st Floor Board Chambers

### Future Meetings:

#### August 18th @ 2PM

Budgets, Form 11 Overview  
Association of Government  
Accountants (AGA)

#### September 15th @ 2PM

Forgeries and Levies  
Revolving Funds

#### October 20th @ 9 AM

New Tax Regulations  
Property Tax: How to read  
your bill, calculate  
supplemental tax, etc

#### November 14th @ 2PM

Rate Calculations & Tips

### • Introductions and Announcements

Tanya Harris, Principal Accountant

ACO, General Accounting Division

### • Revised County Records Retention Schedule

Melissa Hernandez, Archivist/Records Analyst I

Assessor-County Clerk-Recorder

### • Purchase Order Final Cleanup Tips

Gilbert Cancel, OASIS Business Process Manager

### • PeopleSoft Upgrade Update

Robin Harter, OASIS Financial Manager

### • Personal Use of County Vehicles

George Tabora, Principal Accountant

### • Year End Questions, Feedback Session

### • Financial Flashlight

### • Open Forum / Wrap Up / Meeting Evaluations

### MAM Facilitator:

#### Tanya Harris, CPA

Email:

ACO\_MAM@co.riverside.ca.us

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**HANDOUTS WILL NO LONGER BE AVAILABLE AT MAM  
MEETINGS,**

They will be emailed out to participants prior to all meetings.