



**Riverside County
Auditor-Controller's Office
Monthly Accounting Meeting (MAM)**

February 21, 2008 1:30 pm – 2:45 pm
CAC – Riverside - 1st Floor Board Chambers

AGENDA

1. Welcome and Opening Remarks

Robert E. Byrd, Auditor-Controller, Riverside County

2. Introductions and Announcements

*Vi Jackson, Principal Accountant
ACO, General Accounting Division*

3. Records Management:

Who, What, Where, When, Why?

Mary M. Cox, Chief Deputy, RMAP

4. Long-Term Debt – Capital Leases

*James D. Moore, Senior Accountant
ACO, IAD-Specialized Accounting Group*

5. AP / Vendor Codes – Travel Regulations - General

*Robert Valenson, Supervising Accountant
ACO, General Accounting Division*

6. Revolving Funds

*Tanya Harris, Principal Accountant
ACO, General Accounting Division*

7. PAFR Overview - Fiscal Year 2007

*Frank Leonard, Supervising Accountant
ACO, General Accounting Division*

8. Open Forum / Meeting Evaluation / Wrap Up

BREAK (15 Minutes)

Meeting for RMAIN (3:00 – 4:00 PM)

Records Management and Archive Information Network Meeting

Next Monthly Accounting Meeting – Thursday, March 20, 2008